

Subject Access Request Form

You have the right to make a request to see if Emersons Green Veterinary Surgery holds personal data about you. Please complete the form below and email it to mypets@emersonvet.co.uk or post to:

Data Protection Manager
Emersons Green Veterinary Surgery
114 Emerson Way
Emersons Green
Bristol
BS16 7AS



Emerson's Green
VETERINARY SURGERY

Our Data Protection Manager will acknowledge receipt of your request and be in touch to confirm your identity, you will need to provide a copy of a current passport or driving licence. We will process your request as quickly as possible within 30 calendar days.

If you wish to make a request on behalf of someone else, you will need to provide their written authorisation. Please contact our Data Protection Manager (Dr Martin Brice) on 0117 957 1110 for advice on the best way to do this.

Data Subject Details

This is you, the individual who wants to find out what data we hold on them.

Surname:

First Name:

Current Address:

Mobile telephone number:

Home telephone number:

Email address:

Date of Birth:

Details of the Data Requested

Please provide details of the data you are requesting and why you think we hold personal data on you, providing as much information as possible. For example, you may have registered as a client and used our services in the past to care for your pet.

I Confirm that I am the Data Subject

Please confirm that the personal data you are requesting is about you.

Signature:

Print name:

Date: